



Halloween Party Planning Checklist

Plan a stress-free Halloween party from guest list to cleanup

HALLOWEEN PARTY PLANNING CHECKLIST

- ☐ Pick a date and time for the party

- ☐ Write the guest list and send invites

- ☐ Set a budget for food, decor and treats

- ☐ Plan a simple make-ahead menu

- ☐ Choose costumes and a theme

- ☐ Buy candy and party supplies

- ☐ Plan three easy party games

- ☐ Create a Halloween playlist

- ☐ Set up a treat table and drinks station

- ☐ Prep a photo spot and check the camera

- ☐ Confirm help from family or friends

- ☐ Make a cleanup and trash plan



Halloween Party Plan at a Glance

Date & Time

Guest List

Menu & Drinks

Treats & Candy

Decorations

Games & Activities

Costumes & Theme

Music Playlist
