



Christmas Checklist: Things to Do & Holiday Prep

Plan gifts, cards, decor and hosting week by week so December feels calm.

CHRISTMAS PREP CHECKLIST

- ☐ Set your holiday budget and write your gift list
- ☐ Order cards, stamps, gift wrap and gift tags
- ☐ Book travel days and request time off
- ☐ Plan the holiday menu and your shopping days
- ☐ Declutter and deep clean the guest room
- ☐ Decorate indoors and hang outdoor lights
- ☐ Write and send your Christmas cards early
- ☐ Shop gifts locally first, then online
- ☐ Wrap gifts and label every gift tag
- ☐ Bake cookies and freeze extra cookie dough
- ☐ Confirm guests, seating and the menu
- ☐ Prep guest bedding and bathroom basics
- ☐ Charge cameras and clear your phone photos
- ☐ Pack the car and check the travel weather
- ☐ Take a family photo and order prints



Plan It by Week: Holiday Timeline

6 Weeks Out

5 Weeks Out

4 Weeks Out

3 Weeks Out

2 Weeks Out

1 Week Out

Christmas Week

After Christmas
